

MINUTES OF A VIRTUAL SPECIAL COUNCIL MEETING OF THE BA-PHALABORWA MUNICIPALITY HELD ON THE 28TH SEPTEMBER 2022 AT 15H00

ATTENDANCE

A. COUNCILLORS

Cllr NO Mabunda	-	Speaker
Cllr MM Malatji	-	Mayor
Cllr DM Rapatsa	-	Chief Whip
Cllr DR Bayana		
Cllr R. Makasela		
Cllr T. Nkuna		
Cllr VM Rapatsa		
Cllr SP Mashumu		
Cllr SR de Beer		
Cllr NJ Mampuru		
Cllr J. Sindane		
Cllr LM Matlala		
Cllr MA Mononela		
Cllr MP Mailula		
Cllr MF Sekoele		
Cllr SM Shayi		
Cllr EA Mokoena-Mashele		
Cllr ME Mokgalaka		
Cllr TC Malatji		
Cllr EF Nyathi		
Cllr SL Mohlala		
Cllr MP Mukhari		
Cllr MMA Mathebula		
Cllr MM Thuke		
Cllr TM Malobane		
Cllr NP Ntimane		
Cllr TB Shai		
Cllr R. Rakoma		
Cllr B. Ramothwala		
Cllr HS Booysen		
Cllr JC Mokungwe		
Cllr GM Van Niekerk		

B. OFFICIALS

Dr KKL Pilusa	—	Municipal Manager
Mr MP Baloyi	—	Snr. Manager: Technical Services
Mr A. Ndzimande	—	Chief Financial Officer
Mr S. Mokhabukhi	—	Acting Snr. Manager: CSS
Ms M. Chueu	—	Acting Snr. Manager: P&D
Ms L. Turbridge	—	Manager: Admin & Council Support

N.O.M

Mr R. Mohale	—	Acting Chief Audit Executive
Mr SE Mthombeni	—	Senior Admin Officer (Committees)
Ms JJ Visser	-	Scribe

OTHERS

None.

1. OPENING AND WELCOME

The Honourable Speaker, Cllr NO Mabunda requested Cllr R. Makasela to open the meeting with a prayer.

The Honourable Speaker Cllr NO Mabunda declared the meeting officially opened.

2. SIGNING OF THE ATTENDANCE REGISTER

All members present to the meeting signed the attendance register.

3. APPLICATION FOR LEAVE OF ABSENCE

Councillors

Cllr NL Rihlampfu

Officials

Ms MM Makhongela	- Chief Audit Executive
Mr TS Mashale	- Acting Snr. Manager: CORPS
Ms MD Nkwane	- Acting Snr. Manager: Office of the MM
Mr TMT Sekwari	- Manager: Risk Management
Mr JN Mahesu	- Senior Communication Manager

4. STATEMENTS AND COMMUNICATION BY THE SPEAKER

The Honourable Speaker remarked that this is our 1st virtual meeting and he thanked Councillors for their presence. He applauded Councillors who have attended the SALGA training. He also thanked the Municipal Manager and his team for their efforts to run a smooth institution.

N.D.M.

5. DEPUTATIONS

None.

6. NEW MATTERS

424/22 APPOINTMENT OF SELECTION PANEL FOR THE FILLING OF THE POSITIONS OF SNR. MANAGERS IN THE BPM(DCORS)

(5/2/5/4) (28 SEPTEMBER 2022)

RESOLUTION

1. That Council **NOTES** the time frames set for the appointment of Senior Managers.
2. That Council **NOTES** the Appointments of the selection panel of a minimum of three and a maximum of five candidates for every senior manager position.
3. That Council **APPOINTS** the Mayor/Executive Committee as chairperson in the event of a Vacancy of a Municipal Manager.
4. That Council **APPOINTS** the Municipal Manager as the chairperson of the selection panel For all advertised senior manager's positions.
5. That Council **APPOINTS** the member of the mayoral/executive Committee or Councillor Who is the portfolio head of the relevant portfolio?
6. That Council **APPOINTS** three external persons, who are not councillors or staff Members of the municipality, and who have expertise or experience in the area of the advertised post.
7. That Council **CONSIDERS** the skills, expertise, experience and availability of the persons to be involved
8. That Council **COMPLIES** to the timeframes stipulated for the finalisation of the shortlisting and Interview Process.

Nf.O.M

425/22

**APPOINTMENT OF SELECTION PANEL FOR THE FILLING OF
THE POSITION OF AUDIT COMMITTEE MEMBERS IN THE BA-
PHALABORWA MUNICIPALITY (MM)**

(4/9/9) (28TH SEPTEMBER 2022)

RESOLUTION

1. That **NOTE** the advertisement of the Audit Committee members in the municipality.
2. That Council **NOTE** the need to appoint the selection panel of the Audit Committee members.
3. That Council **NOTE** that the appointment of the selection panel lies within its responsibility.
4. That Council **NOTE** the Mayor or Head of Portfolio as the Chairperson of the selection panel.
5. That the Council **NOTE** a need to appoint one person who is not a staff member of the municipality who has expertise or experience in the area of the advertised post.
6. That Council **NOTE** that the Municipal Manager and the Chief Audit Executive as panel members.
7. That Council **APPROVE** the appointment of the selection panel of the Audit Committee members.

426/22

**ITEM – INTER MUNICIPAL SPORTS OF SA (IMSSA) NATIONAL
GAMES (MM)**

(18/7/1) (28 SEPTEMBER 2022)

RESOLUTION

That the report **BE REFERRED BACK** to the CORPS Portfolio Committee.

427/22

**SA's PARTICIPATION IN THE 7TH WORLD CONGRESS AND
SUMMIT OF LOCAL AND REGIONAL LEADERS (UCLG) (MM)**

(13/2/2/9) (28 SEPTEMBER 2022)

That the report **BE REFERRED BACK** to the CORPS Portfolio Committee.

N.O.M

THE FOLLOWING ITEMS HAS BEEN DISCUSSED OM COMMITTEE**428/22 RESIGNATION AND ACTING APPOINTMENT FOR THE POSITION
OF SNR MANAGER CSS****(5/3/5/2) (28 SEPTEMBER 2022)****RESOLUTION**

1. That Council **NOTES** That the position of the Senior Manager: Community and Social Services will be vacant from the 1st October 2022.
2. That Council **NOTES** the responsibilities That lies with the position and the lengthy recruitment process which is in progress.
3. That Council **NOTES** the need to appoint an acting incumbent as the Senior Manager: Community and Social Services for a period not exceeding three months.
4. That Council **NOTES** That the appointment in respect of Mr. Mokhabukhi NS or appointment of another person should be effective from the 1st October 2022 until the 31st December 2022 or pending the appointment of the Senior Manager: Community and Social Services (whichever comes first).
5. That Council **APPROVE** the appointment in respect of Mr. Mokhabukhi NS as the acting Senior Manager: Community and Social Services or appoint a person on acting capacity as the Senior Manager: Community and Social Services for a period not exceeding three months effective from the 1st October 2022 until the 31st December 2022 **or** pending the finalization of the recruitment process (whichever comes first)

**429/22 RESIGNATION AND ACTING APPOINTMENT FOR THE POSITION
OF SNR MANAGER TS****(5/3/5/2) (28 SEPTEMBER 2022)****RESOLUTION**

1. That Council **NOTES** That the position of the Senior Manager: Technical Services will be vacant from the 1st October 2022.
2. That Council **NOTES** the responsibilities That lies with the position and the lengthy recruitment process which is in progress.

3. That Council **NOTES** the need to appoint an acting incumbent as the Senior Manager: Technical Services for a period not exceeding three months.
4. That Council **NOTES** That the appointment in respect of Mr. Madiope S appointment as Senior manager : Technical services appointment should be effective from the 1st October 2022 until the 31st December 2022 or pending the appointment of the Senior Manager: Technical Services (whichever comes first)
5. That Council **APPROVE** the appointment in respect of Mr. Madiope S as the Senior Manager: Technical Services or appoint a person on acting capacity as the Senior Manager: Technical Services for a period not exceeding three months effective from the 1st October 2022 until the 31st December 2022 or pending the finalization of the recruitment process (whichever comes first)

430/22

RESIGNATION AND ADVERTISEMENT OF SNR MANAGER P&D

(5/3/5/2) (28 SEPTEMBER 2022)

RESOLUTION

It is recommended That:

1. That Council **NOTES** the resignation submitted by the Senior Manager: Planning and Development on the 30th September 2022.
2. That Council **NOTES That** the position of Senior Manager: Planning and Development will be vacant effective from 1st October 2022.
3. That Council **NOTES** the need to advertise the position taking into account the lengthy recruitment processes involved.
4. That Council **NOTES** That the advertisement of the positons lies within its responsibilities.
5. That Council **NOTES** That a resolution is sought to advertise the position mainly to allow enough recruitment process to follow.

6. That Council **APPROVE** the advertisement of the position That is due to be vacant on the 1st October 2022 to allow compliance with the proper recruitment processes.

431/22

ACTING APPOINTMENT FOR SNR MANAGER PLANNING AND DEVELOPMENT

(5/3/5/2) (28 SEPTEMBER 2022)

RESOLUTION

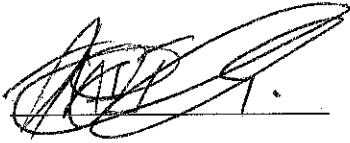
1. That Council **NOTES** That the position of the Senior Manager: Planning and Development will be vacant from the 1st October 2022.
2. That Council **NOTES** the responsibilities That lies with the position and the lengthy recruitment process.
3. That Council **NOTES** the need to appoint an acting incumbent as the Senior Manager: Planning and Development for a period not exceeding three months.
4. That Council **NOTES** That the appointment in respect of Mashale MC or appointment of a person should be effective from the 1st October 2022 until the 31st December 2022 or pending the appointment of the Senior Manager: Planning and Development (whichever comes first)
5. That Council **APPROVE** the appointment in respect of Mr. Mashale MC as the Senior Manager: Planning and Development or appoint a person on acting capacity as the Senior Manager: Planning and Development for a period not exceeding three months effective from the 1st October 2022 until the 31st December 2022 **or** pending the finalization of the recruitment process (whichever comes first).

6. ANNOUNCEMENTS

None.

7. CLOSURE

The meeting adjourned at 15h55.

A handwritten signature in black ink, appearing to read 'CLRR NO MABUNDA', is written over a horizontal line.

CLLR NO MABUNDA

CHAIRPERSON